

Editing Department

Thank you for your interest in the Picture and Sound Editing Department of I.A.T.S.E. Local 212. Please take a few moments to read the following information, which outlines department specific requirements necessary when applying to the Picture and Sound Editing Department.

The different positions within the Picture and Sound Editing Department include:

- Supervising Editor / Supervising Sound Editor
- Editor
- Sound Effects Editor / Music Editor / Dialogue Editor
- Negative Cutter / Conformer
- First Assistant Editor / Assistant Dialogue Editor / Asst Sound Effects Editor
- Second Assistant Editor
- Editing Member

Application Requirements

For Permittee Status

In addition to completing the **“Permit Information Package”** you must meet the following requirement(s):

- Applicant lives within I.A. 212 boundaries and
- Print and complete the **“Picture and Sound Editing Department Self Evaluation”** (attached below).

Your training and experience will help the Picture and Sound Editing Department committee determine which of the above position(s) you be listed for. Be sure to provide detailed information about any previous training / experience on your resume (list supervisor names, responsibilities etc). Additionally, please provide copies of any relevant licenses, tickets and/or certificates etc. and submit all your documentation including, your **“Picture and Sound Editing Department Self Evaluation”** with your **“Permit Information Package”**.

Once your application is approved you will be informed of your eligible titles within the department. Please note that these titles do not limit the work you can seek but simply how you will be listed with the I.A.T.S.E. records.

For Membership

To apply for membership a permit must have a minimum of sixty (60) days worked as an I.A.T.S.E. Local 212 permit, for a period of at least twenty (20) days per project, under at least three different Department Heads, who give you good evaluations!

In addition to completing the **“Membership Application”** you must meet the following requirement(s):

- Print and complete the **“Picture and Sound Editing Department Self Evaluation”** (attached below),
- *Standard First Aid
- *WHMIS

Please provide copies of any relevant licenses, tickets and/or certificates etc. and submit all your documentation including, your **“Picture and Sound Editing Department Self Evaluation”** with your **“Membership Application”**.

*Please note: Those courses marked with an asterisk can be taken through I.A.T.S.E. Local 212. You can register by calling the I.A.T.S.E. Education Department @ 250-2199 ext. 260.

For Sister Status

In addition to completing the **“Sister Status Application”** you must meet the following requirement(s):

- Print and complete the “Picture and Sound Editing Department Self Evaluation”(attached below),
- Have an original letter of good standing from your home local,
- A copy of your membership card - front and back
- An updated resume

Please provide copies of any relevant licenses, tickets and/or certificates etc. and submit all your documentation including, your “Picture and Sound Editing Department Self Evaluation”, with your “Sister Status Application”.

For all applicants - your applications can take up to six months to process. You will be notified as soon as your application has been reviewed. **Please do not telephone and inquire as to the status of your application.**

Should you have any questions related to applying for Permit Status, Membership or Sister Status with I.A.T.S.E. Local 212, please contact I.A.T.S.E. Membership Services @ 250-2199.

Listed Positions within Picture and Sound Editing Department

All successful applicants to the Picture and Sound Editing Department may list themselves as being Editing Department members. In order to be listed in the other positions a member must have completed the following finished hours* in that capacity:

- Supervising Editor / Supervising Sound Editor (10 hours as Editor, 1 hour as Supervisor)
- Editor (5 hours as Editor)
- Sound Effects Editor / Music Editor / Dialogue Editor (5 hours as specified Editor)
- Negative Cutter / Conformer (4 hours as Cutter / Conformer)
- First Asst Editor / Asst Dialogue Editor / Asst Sound Effects Editor (4 hours as 1st Asst or Asst)
- Second Assistant Editor (4 hours as 2nd Asst or 2 hours as solo Assistant)

Once you have completed the required hours for a listed position please submit a written notice to the Picture and Sound Editing Department with picture information, supervisor’s name, position worked and number of eligible **finished hours**.*

These qualifications do not limit Picture and Sound Editing Department members from applying for any job for which they feel qualified; these are simply the qualifications necessary to be listed as an IATSE 212 Editor, etc. Please do not list yourself as an IATSE 212 Editor, etc, unless you have been given that designation by the Picture and Sound Editing Department. You may list yourself as a “member of the IATSE 212 Picture and Sound Editing Department” or “Editing Member”, once accepted as a member to the department.

***Finished hours** refers to licensed television programming hours. Hours for cinematic releases, as per IMDB, can be rounded up to complete hours (i.e. <90 min = 90 min, >90 min = 120 min). All licensed broadcast television or cinematic releases may be counted but a cinematic release must have played in theatres outside of festivals. Short films without broadcast licenses, web content, corporate videos, commercials, music videos, do not count as hours at this time. Conditions subject to change by department though no one will lose a title position earned.

**Picture and Sound Editing Department
Self Evaluation**

NAME: _____ EMAIL: _____

PHONE 1: _____ PHONE 2: _____

Please answer all questions honestly, as you are responsible for your answers to your employers. This form may be submitted with your resume to potential employers.

Education – In which you have earned a Degree, Diploma, or Certificate:

- Film / Theatre School
- Fine Art
- Art School
- Certification(s) in specific software: _____
- Other: _____

Editing Work – Preferably only positions you have included on your resume:

- Cinema
- Broadcast television
- Web video
- Corporate video
- Music Videos
- Commercials

Any other experience you feel is relevant to the Picture and Sound Editing Department:

Which of the following editing tools can you use with confidence? Please check the appropriate boxes and circle if you also currently own a licence to the software.

- Avid Media Composer
- Apple Final Cut Pro
- Apple Final Cut Pro X
- Adobe Premiere Pro
- Adobe After Effects
- DaVinci Resolve
- Autodesk Smoke
- Avid Pro Tools
- Apple Logic
- Steinburg Nuendo
- Other: _____

Eligible Finished Hours - please list any programming you wish to be considered towards Finished Hours to be listed in specific positions.

SIGNATURE: _____ DATE: _____