

For over 30 years, F & D Scene Changes Ltd. has been internationally celebrated for our talent in transforming our clients ideas into reality. Our projects range from scenery for theatre, television and film to theme park elements, museum exhibits, and trade show and retail displays. We have fabricated and installed our products throughout North America and internationally for various clients such as Universal Studios California, Disney (Orlando, California, Shanghai, Tokyo and Hong Kong), Cirque du Soleil (Montreal and Las Vegas), Broadway, The Centre Theatre Group in Los Angeles, The Glenbow Museum, CrossIron Mills Mall and many venues throughout Canada and the United States.

We are currently seeking a permanent full-time Assistant Safety Coordinator to work Monday-Friday, 7:00am – 3:30pm at our shop in Ramsay (with overtime as required). This qualified person will work with the Safety Coordinator and must be familiar with all of the safety rules and policies of the Company as well as all pertinent safety legislation. Courses will be offered to the successful candidate as required. Duties include, but are not limited to, policy enforcement, investigating accidents and incidents, preparing appropriate reports, identifying unsafe conditions and correcting them. The Assistant Safety Coordinator will work with the Coordinator to ensure the shops and job sites have been inspected and are in compliance with all applicable legislation and policies and instruct staff of such policies. They maintain the supply of applicable stock, clean and perform maintenance on them and remove bad order tools from service for repair.

Basic computer skills are required and knowledge of Microsoft Office is beneficial.

Courses:

- Alberta OHS Legislation Awareness
- LSE
- Principles of Health & Safety Management
- Auditor Training Program
- WHMIS Train-the Trainer
- Standard First Aid

Others courses, as required

- Forklift
- Forklift Trainer
- Aerial Boom/Scissor
- Fall Protection – End User
- Respirator Fit Tester

The wage range is \$26.68 to \$28.87 per hour, depending on experience. If you are interested in applying, please email your resume and a detailed cover letter to eera@fdscenechanges.com.

Please note: we would like to thank everyone submitting a resume for applying, but only those selected for an interview will be contacted.